Minutes of the Baldivis Secondary College Board Meeting
Board Room, Baldivis Secondary College
17 September 2013 at 6.00pm

Present:
Tim O’Keeffe, Kendal Drew, Gavin Bassett, Vanessa Zuidema, Alan MacLeod, Dean Hird, Karen Illich, Lynda Hamersley, Keith Svendsen, Delia Makking-Robinson, Alison Parolo, Lisa Cary

Agenda:

1. Apologies
   - Nil

2. Approval of Previous Minutes
   - **Motion:** from Lisa Cary; Seconded by Keith Svendsen: To approve the minutes of the College Board held on 15 May 2013.
   - **Vote:** Motion carried
   - **Resolved:** Minutes of the College Board meeting held on 15 May 2013 approved without modification.

3. Matters Arising from Previous Minutes
   - Nil

4. Correspondence
   - Nil

5. Financial Report
   - Karen tabled and spoke to the Financial Reports as distributed.
   - Salaries graph included – Karen explained that we are on target in relation to expenditure.
   - **Motion:** from Alan Macleod; Seconded by Gavin Bassett: To approve the Financial Report as tabled.
   - **Vote:** Motion carried
   - **Resolved:** College Financial Report approved as tabled.

6. Posted Agenda Items
   (i) Endorsement of 2014 Budget
   - Keith explained that BSC has been asked to provide info in response to a question asked in parliament by Ben Wyatt.
   - Karen spoke to proposed 2014 budget as per distributed previously
• Queries – contribution budget based on 75%, current collection rate is 86%. Payment plan is providing a valuable tool in parents meeting.

• Motion: from Kendal Drew; Seconded by Lynda Hamersley: To endorse the 2014 College Budget as tabled.

• Vote: Motion carried

• Resolved: College 2014 Budget approved without modification.

(ii) Student Contributions and Charges 2014

• AVID has been included in the voluntary section for 2014. Camp increase of $50 in additional costs section to $300

• Queries - Pastoral care – whole school events such as Bully Busters, Bell Shakespeare, Drumming Workshops; Comparison to other schools – contributions and charges compare favourably with to other schools

• Motion: from Alan Macleod; Seconded by Lisa Cary: To approve the Student Contributions and Charges as tabled

• Vote: Motion carried

• Resolved: Student Contributions and Charges approved without modification.

(iii) Student Personal Items List 2014

• Has been amended to be more accurate and streamlined.

• Moved Karen, Sec Vanessa, Carried

• Motion: from Lisa Cary; Seconded by Keith Svendsen: To approve the Students Personal Items List as tabled.

• Vote: Motion carried

• Resolved: Students Personal Items List approved without modification.

(iv) Business Plan

• Keith led the board through a review of the business plan document

• Motion: from Lisa Cary; Seconded by Kendal Drew: To accept and endorse the College Business Plan

• Vote: Motion carried

• Resolved: College Business Plan accepted and endorsed.

Next Meeting:

• Tuesday, 19 November 2013 @ 6.00pm

Close of Meeting:

• Meeting closed at 7.45pm